

As we approach the end of the year, and to assist with your planning, we have listed below key information and deadlines that you will need to be aware of in the run up to the end of the current year.

**Tuesday, 24th December 2024**

**Cut-off Time:** Please note all cash instructions will need to be received by 10:00 GMT (regardless of currency). Any instruction received post 10:00 GMT will be undertaken on a reasonable endeavours basis and therefore good value cannot be guaranteed.

**Office Closure:** The office will be closed from 13:00 GMT onwards.

**Wednesday, 25th December 2024**

The office will be closed.

**Thursday, 26th December 2024**

The office will be closed.

**Friday, 27th December 2024 – Monday, 30th December 2024**

The office will be open for business as usual.

**Tuesday, 31st December 2024**

**Cut-off Time:** Please note all cash instructions will need to be received by 10:00 GMT (regardless of currency). Any instruction received post 10:00 GMT will be undertaken on a reasonable endeavours basis and therefore good value cannot be guaranteed.

**Office Closure:** The office will be closed from 13:00 GMT onwards.

**Wednesday, 1st January 2025**

The office will be closed.

Please do not hesitate to contact us should you have any further queries.

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