

Please complete all sections. Once complete, email to [payments@credogroup.com](mailto:payments@credogroup.com)

## Section I – Account Details

### From Account

Portfolio Number & Name			
Account Number			
Account Type	<input type="checkbox"/> GIA <sup>1</sup> - Capital	<input type="checkbox"/> GIA <sup>1</sup> - Income	<input type="checkbox"/> ISA
ISA Withdrawals	<input type="checkbox"/> Flexible Withdrawal	<input type="checkbox"/> Non – Flexible Withdrawal	<input type="checkbox"/> N/A

## Section II – Types of Instruction

### Type of Instruction

Instruction Type	<input type="checkbox"/> Ad-Hoc Payment	<input type="checkbox"/> Create a Regular Payment	<input type="checkbox"/> Amend a Regular Payment	<input type="checkbox"/> Cancel a Regular Payment
For Amend / Cancel, please provide details				

## Section III – Payment Details

### Payment Information

Currency	Amount:
Value Date	

### Regular Payment Information

Frequency	<input type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Annually
Value Date (e.g. 2 <sup>nd</sup> of the month)			

### To Account

Account Type	<input type="checkbox"/> Transfer to ISA	<input type="checkbox"/> Transfer to GIA - Capital
	<input type="checkbox"/> Payment to the bank account on file	<input type="checkbox"/> Payment to the bank specified below
Narrative		

<sup>1</sup> GIA – General Investment Account

## Bank Details<sup>2</sup>

	Receiving Bank	Correspondent Bank (if applicable) <sup>3</sup>
Bank Name		
Account Name		
Account Number / IBAN		
Sort Code / Bank Identifier		
SWIFT Code / ABA Number		
Reference		
For further credit to		

## Fee (where applicable)

Debit from	( ) Payment Amount	( ) Account	CCY (if different to payment amount):
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## Section III – Declarations and Signatures

**We confirm that we have authority from the Account Holder to act on their behalf**

_____ Name	_____ Signatory	_____ Date
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_____ Name	_____ Signatory	_____ Date
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<sup>2</sup> Payment to third parties may be made in line with Third Party Payment Rules (available in MyCredo)

<sup>3</sup> Payment currency is different from the receiving bank local currency (e.g. GBP to a ZAR account) requiring correspondent bank details